

Recognition Cards

These cards are a simple yet powerful tool to express gratitude, celebrate achievements, and reinforce the values of teamwork and support within the school. By regularly acknowledging each other's contributions, we can build a more cohesive, motivated, and satisfied staff community.

Instructions for Use

- Selecting a Card: Choose a card that best fits the reason for recognition. Consider the message you want to convey and the individual's contribution.
- Personalization: Write a personal message on the card. Be specific about what you are recognising or appreciating. Mention the impact of the individual's action on the team, students, or school community.
- Presentation: Decide on how you will present the card.
 This could be done privately, in a staff meeting, or during a special recognition event. Public acknowledgement can amplify the positive impact for some but can cause anxiety or embarrassment for others.

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Supporting Notes

- Frequency: Regular use of these cards can help build a continuous culture of appreciation. Don't wait for large achievements; small, everyday contributions are equally important (sometimes more so as they tend to be intrinsically rather than extrinsically motivated).
- Inclusivity: Ensure all staff members, regardless of their role, are considered for recognition. Everyone from teachers to administrative and support staff contributes to the school's success.
- Follow-Up: After giving a card, consider following up with additional support or development opportunities that align with the recognised achievement or contribution.

Ideas for Personal Messages

- "Thank you for bringing so much energy and enthusiasm to our team. Your positive attitude is infectious and truly appreciated!"
- "Your innovative approach to [specific task or project] has set a new standard of excellence for us all. Well done!"
- "The support and guidance you offer to both your colleagues and students exemplify what it means to be an inspirational educator."
- "You consistently demonstrate remarkable patience and commitment, making a significant impact on our students' lives. Thank you!"
- "Your ability to work collaboratively and consider everyone's ideas has strengthened our team. Thank you for being such a valuable team player.

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Well Done



Above and Beyond



Team Player



You're Inspirational